

**8928 Volunteer Lane, Suite 240
Sacramento, CA 95826
Phone: 916.290.1206
Fax: 916.368.5157**

Expenses for tickets, admission fees, and meals in the Dining Out category will be reimbursed up to \$150.00 per year. Please attach original receipts for all expenses for which you are requesting reimbursement. Expenses submitted without receipts and incomplete forms (i.e., without Guide name, Explorer name, month/year, or signature) are ineligible for reimbursement. Expense reports submitted by the 5th day of the month will be reimbursed by the end of each month. Thank you.

Guide Name:

Explorer Name:

Month/Year:

Date	Description of Expense	Wonder Category (music, the arts, etc.)	Total
Total Due			

Guide Signature

Date

Wonder Staff Signature

Date
Office Use

YTD: